

**# 425 Northwest Area Service Committee Meeting**  
**In August we must write in our minutes the changing of executive body for banking purposes**

Date: 9/3/2025

CALL TO ORDER AT: 7:33

12 TRADITIONS READ BY: Helen

12 CONCEPTS READ BY: Josh

ROLL CALL – GSR's: Kirsten

MINUTES ACCEPTED BY: N/A (send previous months minutes within 10 days)  
SECONDED BY:

NEW GROUPS:

o **ASC REPORTS:**

o **CHAIR REPORT:**

- no report

o **VICE-CHAIR REPORT:**

- no report

o **POLICY CHAIR REPORT:**

- no report
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o **SECRETARY REPORT:**

- no report

o **RCM REPORT:**

- no report

o **RCM ALTERNATE REPORT:**

- no report

o **WEBMASTER REPORT:**

- Emailed

o **VICE WEBMASTER REPORT:**

- n/a

o **SUBCOMMITTEE REPORTS:**

o **HOSPITALS & INSTITUTIONS REPORT:**

- Emailed

o **PUBLIC RELATIONS REPORT:**

- Emailed

o **SPECIAL EVENTS REPORT**

- Emailed

o **HOTLINE REPORT**

- Vacant

o **LITERATURE REPORT:**

- Paper - to be emailed

o **BEYOND THE WALLS STEP WRITING REPORT:**

- 

o **OLD BUSINESS:**

- Motion - "Give yourself a break" - 08/06 - Withdrew motion regarding having NWArea work with their meeting place's owners over a security deposit.

○ **NEW BUSINESS:**

- 01 New Motion - Michelle h, josh 2nd, - new beginnings, in quiet moments - executive body members are not to hold other positions at the area level such as GSR - withdrawn
- 02 - new motion - to strike out policy details on the website policy to reflect what is being done through the website, using the NWA secretary email instead of the gmail email - motion passed - 11 for 3 against 1 abstention
- 03 - new motion - Michelle h, josh 2nd, in quiet moments - to add to policy that all motions requested to be tabled by a motion, to be 2nd and voted on to be tabled - to update policy with best practice - 13 for 2 against - motion passed
- 04 - new motion - Michelle h, josh 2nd, in quiet moments - to add to special events policy that all funds over 1800 be donated to area - to update policy as best practices - motion withdrawn
- 05 - new motion - Michelle h, josh 2nd - in quiet moments - to hold one free event for a service learning event once a year, to encourage new members to learn about service body positions - 15 for - passed unanimously
- 06 - new motion - Michelle h, josh 2nd - in quiet moments - to dissolve the subcommittee beyond the walls, due to inability to get prisons to cooperate or anyone to volunteer to help assist. - 13 for, 2 against - passed
- 07 - new motion - Jackie b - Helen - any one person holding an executive body position and GSR position due to conflict of interest of voting/interest - 14 for, 0 against 1 abstention - passed
- 08 - new motion - Daniel, Janet 2nd - can we apply to have the ability to use the night drop deposit at pnc, if there will be a fee we can just void this motion, treasurer can update/deposit in a timely manner - motion withdrawn

○ **GROUP CONCERNS / ANNOUNCEMENTS:**

- Josh S - Hotline Chair - 14 for - 0 against - 1 abstention - passed
- Allison L - Policy Chair - 14 for - 0 against - 1 abstention - passed

○ **OPEN POSITIONS (ELECTIONS):**

○ **Open at the start of Area:**

RCM  
RCM Alt  
Vice Webmaster  
Policy Chair

○ **Open positions at the end of Area:**

- RCM
- RCM Alt
- Vice Webmaster

<b>Treasurer Report</b>	Changes from Prev Month	\$
	Beginning Balance	\$ 2577.42
	Income	\$ 650.95
	Lit Sale	\$ 582.82
	Donations	\$ 163.03

	Expenses	\$ 773.33
	Prudent Reserve	\$ 2015.50
	Ending Balance	\$ 2549.95
	Regional Donation	\$ 0

- **READING OF THE ANNIVERSARIES SHEET:** Read and attached.
- **MEETING ADJOURNED:** 9:23pm

## ***Web Team Report September 2025***

### ***Information from the Month of August***

At the time of this report we were still waiting on some of the past minutes and anniversaries so we can add them to the site. Once received they should be posted within a week.

We have 2 members on our web team and we hope to keep the information current and add more to the socials to help spread our reach to those seeking our fellowship.

Now for the data

For the month of August we had 425 sessions from 200 users to the site of which 177 were new. A session starts when they visit a specific page like our main page which had 214 and Find a meeting 155. That means they were visited directly aka landing page, so those numbers are how many went to that page 1<sup>st</sup>.

The following are just the # of views of each page.

Our main page had 264 views from 132 users

Find a meeting page 379 views from 121 users

Events for August had 33 views from 19 users

Events from Sept 26- Oct 24 had 18 views from 12 users

Average engagement time per active user 58s

Breakdown on how we got our visits

177 organic search	160 referral	81 Direct
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The referrals

171 from google	157 from na.org	4 from facebook
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6 from bing	The rest form other sources
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Of those visits this is a breakdown of each user based on their IP location

23 from Baltimore	20 Westminster
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15 Washington	14 Unknown
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7 Manchester	7 New York
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4 Owings Mills	4 Reisterstown
----------------	----------------

4 Manchester	3 Boston
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For fun data users by screen size

21 390x844	18 384x832	16 393x852	13 430x932
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12 1920x1080	11 375x812
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If there are any errors or you have suggestions for pages, please let us know!

If anyone is wanting to help the web team with created social media content, such as JFT, Quotes, Links etc anything to help remind people we are here, please reach out.

Our email is [Admin@nwarea.org](mailto:Admin@nwarea.org)

Happy to serve,

NorthWest Area Web Team



## **Northwest Area H&I Subcommittee Report**

### **September 2025**

We currently have 4 facilities. (A total of 29 meetings)

**Right Turn** – All positions are filled

**MARC** – All positions are filled.

**Mountain Manor** – All positions are filled

**Gaudenzia** – All positions are filled

The Next Regional meeting for H&I will take place on October 5, 2025 (even month) at 7pm on zoom. Meeting ID: 820 5967 6797 Password: freestate

The Northwest H&I subcommittee meeting will be held on Sunday September 21<sup>th</sup> at 5:30 p.m. on Zoom 8614014633

In loving service,

Meghan P.  
H&I Chair



Secretary NW <nwareasecretary@gmail.com>

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## PR Report NW Area

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**Topher Schreiner** <neetapeaceofmind@gmail.com>

Wed, Sep 3 at 7:41 PM

To: <nwareasecretary@gmail.com>

August 2025 Report

Mark is keeping Eldersburg updated with meeting schedules.

Topher is keeping Westminster updated, ie. Library, Health Department, PD office, Probation Office, Drug Court, Hospital.

Mark is nominating Topher for Chair. Waiting on vote  
[Quoted text hidden]



# Special Events Sub-Committee

## Report

09-03-2025

- Met on 8/17/2025 & Discussed upcoming events
- Future Events:
  - Flyer for Bonfire meeting now available
  - Possible New Years Eve Buffet Style Event in the works.
- Past Event:
  - Field day - total cost was \$328.48
- Notes
  - possible key tags being made for Bonfire Meeting (glow in the dark w/ N.W. area QR Code)
- Bank Account:
  - Balance is: \$3,517.74

In Loving Service,  
Michelle H.  
908-930-9452



# Northwest Area Literature Chair Report

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September 3, 2025

Literature Chair: Kris W.

Phone: 443-340-1600

Email: literature@nwarea.org

## Northwest Area

- I ordered \$399.43 in literature for this month. The allowance was \$561.92.
- This is my last month for this commitment. I am helping the new Literature Chair, Lindsay H., transition into the position.

## Free State Region

- I was in attendance for the Thursday, August 7<sup>th</sup> regional literature meeting at 6pm on Zoom. The next meeting is on October 2<sup>nd</sup>. The regional Literature committee meets every other month on the 1<sup>st</sup> Thursday.
  - o The Together We Can newsletter is behind in even being digitally published because of some staffing issues at Time Printers where the digital form of the newsletter is put together. More will be revealed.

Thank you for allowing me to serve,

Kris W.



OLNEY (612)  
18100 TOWN CENTER DRIVE  
OLNEY, MD, 20832  
Cashbox 01

Business Date	SEP 9, 2025
Calendar Date	SEP 9, 2025

<b>Deposit</b>	14:34
Transaction Number	00108
Account Type	Checking/Savings
Account Number	XXXXXX7474
Transaction Amount	\$ 650.95
Cash Amount	\$ 650.95

This deposit or payment is accepted subject to verification and to the rules and regulations of this bank. Deposits may not be available for



# 424<sup>th</sup> Northwest Area Service Committee Meeting  
 ASC Prologue/Order of Business  
 Date: 9-3-2025 Opened at: 7

Welcome to the 424<sup>th</sup> st/nd/rd/th Northwest Area Service Committee Meeting! Can we please open the meeting with a moment of silence followed by the serenity prayer?

"God, grant me the serenity to accept the things I cannot change, the courage to change the things I can, and the wisdom to know the difference."

Can someone read the twelve traditions? Helen

Can someone read the twelve concepts? Josh

If you have a slip, please pass it to Fran/ Josh. They will be signed and returned after ASC.

We are now going to pass the attendance sheet and the anniversary sheet for next month.

groups P  
NP  
HHHHHHH  
HHH III

At this time, roll call will be conducted by Kerstan (if delegated by Chair). Please listen for your group or committee to be called.

Tallies: 15 # of Groups Present: ~~15~~ # of Groups that cannot vote: \_\_\_\_\_

\*Establish whether quorum is met (51% of eligible voting groups) \* ☐ Yes ☐ No

Is there anyone who is new to Narcotics Anonymous or to Area Service that would like to be recognized?

John

Welcome! If at any point you have any questions or confusion, please do not hesitate to raise your hand!

Are there any new groups that are present this evening? (Circle one) YES NO If yes:

Location: \_\_\_\_\_ Day/Time: \_\_\_\_\_

Special Categories (women's meeting, men's meeting, open, closed, etc.)? \_\_\_\_\_

As a reminder, there are motion forms on the table. If you would like to submit a motion, please be sure to include the actual motion, the intent, and the financial impact. If you have any questions, please do not hesitate to ask!

\*ACCEPT MINUTES FROM LAST MONTH\* ☐ Yes ☐ No 1<sup>st</sup>: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_

Not Applicable



**Executive Body Reports:**

If absent, circle one:

Report?

• Chair	EXCUSED	UNEXCUSED	VACANT	NR
• Vice Chair	EXCUSED	UNEXCUSED	VACANT	NR
• Policy	EXCUSED	UNEXCUSED	VACANT	
• Secretary	EXCUSED	UNEXCUSED	VACANT	NR
• RCM	EXCUSED	UNEXCUSED	VACANT	
• RCM Alternative	EXCUSED	UNEXCUSED	VACANT	
• Webmaster	EXCUSED	UNEXCUSED	VACANT	✓
• Vice Webmaster	EXCUSED	UNEXCUSED	VACANT	
• Treasurer	EXCUSED	UNEXCUSED	VACANT	(Will be read after Open Positions)
• Vice Treasurer	EXCUSED	UNEXCUSED	VACANT	(Will be read after Open Positions)

✓ **Ad-Hoc Committee Reports:**

Purpose of Ad-Hoc: PR Mark Trevon Janet Helen  
 Notes: Discussion on views of NA at Recovery Centers.

**Subcommittee Reports:**

If absent, circle one:

Report?

✓ • Hospitals & Institutions	EXCUSED	UNEXCUSED	VACANT	Written/Venbal
✓ • Public Relations	EXCUSED	UNEXCUSED	VACANT	Venbal/Email
✓ • Special Events	EXCUSED	UNEXCUSED	VACANT	Written Venbal
✓ • Hotline	EXCUSED	UNEXCUSED	VACANT	
✓ • Literature	EXCUSED	UNEXCUSED	VACANT	Written Venbal
• Beyond the Walls	EXCUSED	UNEXCUSED	VACANT	

Life free opens Sign In sheet Anniversaries Still going around  
**Group Concerns/Open Discussion** (New discussion, or time to continue discussion from previous month):

**Old Business:** (Tabled motions only; only GSR's participate at this time):

Motion 8-06-2025 - GI



**New Business:** (New motions only; only GSR's participate at this time):

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**Open Positions:**

Josh S Volenteau Pen Phone Line	Allison S Volenteau Pen Policy
14 Pen 0 Abs 1 abstain	15- 0 0

**Treasury Reports:**

If absent, circle one:

Report?

- Treasurer
- Vice Treasurer

EXCUSED	UNEXCUSED	VACANT	_____
EXCUSED	UNEXCUSED	VACANT	_____

Newsletter Anniversary Sheet read by Patsi.

Close Meeting with Serenity Prayer (motion to close is NOT required).

**NOTES**


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Motion # 08-06-225-01

## NORTHWEST AREA MOTION FORM

D Date: 8-6-25  
 N Motion Made By: Sherry M.  
 F Position or Home Group: GSR  
 S Second By: Zack S. Newer Alone Home Group: Give Yourself a break

Motion Reads: The Give Yourself a break home group is asking for the Area to write a check for a Security Deposit to Bible Fellowship Church - 120 Berryman's Lane Reisterstown, MD 21136. of \$250.00. We will give the AREA cash of \$250.00. The check will not be cashed by the church. The insurance is in the area's name so we were thinking it would match the deposit check. As we do not have a group checking account. ~~We have our (New) meeting place and would like to keep it.~~

Intent of Motion: TO secure a meeting Place for Give Yourself a break. It's a new building and we love it.

Financial Impact on Area: NONE

Motion Status ****For Secretary's use only*****	
1	Motion Withdrawn: <input checked="" type="checkbox"/> <u>To be Rescinded</u>
2	Motion to Table: Made by <u>Michelle S</u> Second by <u>Josh S</u> Tabled Until: <u>September 3, 2025</u>
3	Policy Motion: Yes <input type="checkbox"/> No <input type="checkbox"/>
For: <input type="checkbox"/> Against: <input type="checkbox"/> Abstentions: <input type="checkbox"/>	
<div>PASSED <input type="checkbox"/></div> <div>FAILED <input type="checkbox"/></div>	



Motion # 9-3-2025-01**NORTHWEST AREA MOTION FORM**Date: 9/3/2025Motion Made By: Michelle H.Position or Home Group: In Quiet MomentsSecond By: Joshua S Home Group: New beginnings

Motion Reads: \_\_\_\_\_

to add into policy: \_\_\_\_\_ consisting of  
 \_\_\_\_\_ positions ~~which is consisted of~~  
 "that executive body, which is consisted of  
 Chair, Vice Chair, Secretary, Policy, Treasurer and Vice-Treasurer, # Literature  
 to not hold other position at the area level."

Intent of Motion: \_\_\_\_\_

to ~~maintain~~ ensure executive Body is not  
 biasis and is focused on duties

Financial Impact on Area: \$0**Motion Status \*\*\*\*For Secretary's use only\*\*\*\*\***

1 Motion Withdrawn: With Drawn  
 2 Motion to Table: Made by \_\_\_\_\_ Second by \_\_\_\_\_

Tabled Until: \_\_\_\_\_

3 Policy Motion: Yes ☒ No \_\_\_\_\_ (requires 2/3 majority vote)

For: \_\_\_\_\_ Against: \_\_\_\_\_ Abstentions: \_\_\_\_\_ (non policy requires simple majority vote [51%])

PASSED ☐FAILED ☐



Motion # 9-3-2025-02

## NORTHWEST AREA MOTION FORM

Date: 9/3/2025Motion Made By: Michelle H.Position or Home Group: In Quiet MomentsSecond By: Joshua S Home Group: New beginnings

Motion Reads: \_\_\_\_\_

to strike out bullets in policy under  
G. Webmaster, Annual Responsibilities  
"forward emails"  
and "test emails"

Intent of Motion: \_\_\_\_\_

to update ~~the~~ policy to accurately reflect  
current practices.

Financial Impact on Area: \$0

## Motion Status \*\*\*\*For Secretary's use only\*\*\*\*\*

1	Motion Withdrawn: _____
2	Motion to Table: Made by _____ Second by _____ Tabled Until: _____
3	Policy Motion: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
For: <u>12</u> Against: <u>3</u> Abstentions: <u>1</u>	
PASSED	<input checked="" type="checkbox"/>
FAILED	<input type="checkbox"/>



Motion # 9-3-2025-03Motion # 9-3-2025-03**NORTHWEST AREA MOTION FORM**Date: 9/30/2025Motion Made By: Michelle H.Position or Home Group: In Quiet MomentsSecond By: Joshua S Home Group: New beggings

Motion Reads:

To add to policy:"that all motions Requested to be tabled via  
a motion, be seconded and voted on in order  
to be tabled to the following area service meeting."

Intent of Motion:

to update policy with best practice

Financial Impact on Area: \_\_\_\_\_

**Motion Status \*\*\*\*For Secretary's use only\*\*\*\*\***1 Motion Withdrawn: ☐

2 Motion to Table: Made by \_\_\_\_\_ Second by \_\_\_\_\_

Tabled Until: \_\_\_\_\_

3 Policy Motion: Yes ☒ No ☐ (requires 2/3 majority vote)For: 13 Against: 2 Abstentions: 0 (non policy requires simple majority vote [51%])**PASSED****FAILED**



Motion # 9-3-2025-04**NORTHWEST AREA MOTION FORM**Date: 9/3/2025Motion Made By: Michelle H.Position or Home Group: In Quiet MomentsSecond By: Joshua S Home Group: New Heggings

Motion Reads: \_\_\_\_\_

To add to special events policy  
that all funds over \$1800.00  
to area.

Intent of Motion: \_\_\_\_\_  
to update policy to best practices

Financial Impact on Area: \_\_\_\_\_

Motion Status ****For Secretary's use only*****	
1	Motion Withdrawn: <u>with Drawn</u>
2	Motion to Table: Made by _____ Second by _____ Tabled Until: _____
3	Policy Motion: Yes <u>X</u> No _____
For: _____ Against: _____ Abstentions: _____	
PASSED <input type="checkbox"/>	FAILED <input type="checkbox"/>



Motion # 9-3-2025-05

## NORTHWEST AREA MOTION FORM

Date: 9-3-2025Motion Made By: Michelle H.Position or Home Group: In Quiet MomentsSecond By: Joshua S Home Group: New Beginnings

Motion Reads:

to update policy to direct the special  
events sub-committee to also hold one  
free event for a service learning day once  
per year.

Intent of Motion:

to help engage and teach new members  
about various service bodies.

Financial Impact on Area: \_\_\_\_\_

Motion Status ****For Secretary's use only*****	
1	Motion Withdrawn: _____
2	Motion to Table: Made by _____ Second by _____ Tabled Until: _____
3	Policy Motion: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Requires 2/3 majority
For: <u>15</u> Against: _____ Abstentions: _____	
PASSED <input checked="" type="checkbox"/>	FAILED <input type="checkbox"/>

\*Non-Policy 51% majority



Motion # -08Motion # 9-3-2025-06

## NORTHWEST AREA MOTION FORM

Date: 09/03/2025Motion Made By: Michelle H.Position or Home Group: In Quiet MomentsSecond By: Joshua S Home Group: New Beginnings

Motion Reads:

To dissolve the sub-committee  
"Beyond the Walls" due to lack of  
support and inability to get jails to agree  
to cooperate.

Intent of Motion:

to effectively use our resources

Financial Impact on Area: \_\_\_\_\_

Motion Status ****For Secretary's use only*****	
1	Motion Withdrawn: <input type="checkbox"/>
2	Motion to Table: Made by _____ Second by _____
Tabled Until: _____	
3	Policy Motion: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> (requires 2/3 majority vote)
For: <u>13</u> Against: <u>2</u> Abstentions: <u>0</u> (non policy requires simple majority vote [51%])	
PASSED <input checked="" type="checkbox"/>	FAILED <input type="checkbox"/>



Motion # 9-3-2025-07**NORTHWEST AREA MOTION FORM**Date: 9/3/25Motion Made By: Jackie BPosition or Home Group: Get 2 Steppin Group of NASecond By: Helen M Home Group: Attitude of Gratitude

Motion Reads: Any 1 person cannot hold a GSR position and an  
executive body position at the same time.  
or Literature Chair

Intent of Motion: to avoid conflict of interest (ex. Chair of Area has no  
voice in area, but GSR's do have a voice and voting power) and also to  
ensure that all GSR's are able to give their undivided attention to the  
matters of the night.

Financial Impact on Area: NONE**Motion Status \*\*\*\*For Secretary's use only\*\*\*\*\***

- 1 Motion Withdrawn: \_\_\_\_\_  
2 Motion to Table: Made by \_\_\_\_\_ Second by \_\_\_\_\_  
Tabled Until: \_\_\_\_\_  
3 Policy Motion: Yes \_\_\_\_\_ No \_\_\_\_\_

For: 14 Against: 0 Abstentions: 1PASSED ☐FAILED ☐



Motion # -08

## NORTHWEST AREA MOTION FORM

Date: 9/3/25Motion Made By: Daniel KemelmanPosition or Home Group: TreasurerSecond By: Janet G Home Group: Together We CanMotion Reads: Can we apply to have the  
ability to use the night drop deposit at PNCIf there will be a fee to use the  
drop deposit we can just void this motion.The Treasurer will send a deposit report as soon  
as it shows in the bank accountIntent of Motion: To add flexibility in the Treasurer's  
ability to deposit money in a timely fashion

Financial Impact on Area: \_\_\_\_\_

## Motion Status \*\*\*\*For Secretary's use only\*\*\*\*\*

1 Motion Withdrawn: Withdrawn

2 Motion to Table: Made by \_\_\_\_\_ Second by \_\_\_\_\_

Tabled Until: \_\_\_\_\_

3 Policy Motion: Yes ☒ No ☐

For: \_\_\_\_\_ Against: \_\_\_\_\_ Abstentions: \_\_\_\_\_

PASSED ☐FAILED ☐



Month  
of October

9-3-2025 1

# Northwest Area Of Narcotics Anonymous Anniversaries

October 2025  
(Month) (Year)

Name	Years Clean	Date Celebrating	Homegroup
Ted N	6	10/24	Never Alone
Ashley H	6	10/6	Get 2 Steppin
Bob C	4	10/20	Get 2 Steppin
Kaitlin R.	1	10/4	Attitude of Gratitude
Austin m	3	10/2	New Beginnings
Josh S	3	10/9	New Beginnings
Sarah S	1	10/2	In Quiet Moments
Melanie	1	10/9	In Quiet Moments
GARY N	22	10/14	Hope IN Hampstead
Andrew L.	4	9-30-25	Give Yourself a break

Please  
Put in-

MORE SPACES ON BACK